

LC2



Peterborough City Council, Licensing Section, Bridge House,  
Town Bridge, Peterborough, PE1 1HU

**Declaration for a club premises certificate to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING  
DECLARATION**

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases  
ensure that your answers are inside the boxes and written in black ink. Use additional sheets if  
necessary.

You may wish to keep a copy of the completed form for your records.

**Club Premises details**

Name of club NETHERTON UNITED FOOTBALL CLUB LTD	
Postal address of club, if any, or, if none, ordnance survey map reference or description THE GRANEE CLUBHOUSE MAYORS WALK	
Post Town PETERBOROUGH	Postcode PE3 6HH
Telephone number (if any)	
E-mail (optional)	

**CLUB DECLARATION AS TO QUALIFYING CLUB STATUS**

NETHERTON UNITED FOOTBALL CLUB LTD ..... (Insert name of club)  
club makes the following declarations

- 1 Where the club to which this application relates is:  
a registered society within the meaning of the Industrial and Provident Societies Act 1965;  
a registered society within the meaning of the Friendly Societies Act 1974; or  
a registered friendly society within the meaning of the Friendly Societies Act,  
the club declares that the club satisfies:

N/A

Please tick ✓ Yes

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 4 in section 62(5) of the Licensing Act 2003

Does the club wish to supply alcohol to members and guests?  
If yes the club declares that -

The purchase of alcohol for the club and the supply of alcohol by the club is under the control of the members or of a committee appointed by the members

Please give relevant club rule number(s), if any

**2) Where the club to which this application relates is:  
an association organised for the social well-being and recreation of persons  
employed in or about coal mines, the club declares that the club satisfies:**

N/A

Please tick ✓ Yes

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

Does the club wish to supply alcohol to members and guests?  
If yes the club declares that it satisfies -

First condition in section 66(4) of the Licensing Act 2003  
Please give relevant club rule number(s), if any

Second condition in section 66(5) of the Licensing Act 2003  
Please give relevant club rule number(s), if any

3) Where the club to which this application relates does not fall into the categories  
in 1 or 2 above, the club declares that the club satisfies:

Please tick ✓ Yes

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

5.1 5.3 The process takes longer than 2 days  
currently. we will introduce a formal  
rule amendment at the forthcoming  
Aem.

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

5.1 5.3 (see note above)

Condition 3 in section 62(4) of the Licensing Act 2003

The club's arrangements for restricting the club's freedom of purchase of alcohol are:

(a) contained in club rule number(s)

8.2

(b) or, as follows

(Please provide a short description)

The club's provisions by which money or property of the club or any gain arising from the  
carrying on of the club is or may be applied for charitable benevolent or political purposes are:

(a) contained in club rule number(s)

11 CLUB FINANCES 11.1 to 12.3

1 (b) or, as follows

(Please provide a short description)

The arrangements for giving members information about the finances of the club are:

1 (a) contained in club rule number(s),

9 9.3

(b) or, as follows

(Please provide a short description)

Please describe details of the books of account and other records kept to ensure the accuracy of the information about finances given to members of the club or give the relevant rule number(s)  
SEE RULE 11 11.1 — 11.8

Please tick  Yes

Condition 4 in section 62(5) of the Licensing Act 2003 AT LEAST 25 MEMBERS

Condition 5 in section 62(6) of the Licensing Act 2003

The club proposes to supply alcohol to members and guests and declares that the club satisfies:

additional condition 1 in section 64(2) of the Licensing Act 2003

Please give relevant club rule number(s), if any

4-1 - 4.4 ; 8.2

additional condition 2 in section 64(3) of the Licensing Act 2003



Please give relevant rule number(s), if any

N/A

additional condition 3 in section 64(4) of the Licensing Act 2003



Please give relevant club rule number(s), if any

N/A

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE], UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

I Joyce Ann Seddon, make this declaration on behalf of the club and have authority to bind the club

Signature JASeddon

Date 07/08/2009

Capacity SECRETARY

# Netherton United Football Club

## Application for Membership

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I wish to make an application to become a Club Member of Netherton United Football Club. I subscribe to the objectives of the Club and if elected undertake to abide by its Constitution and Rules. I confirm that I am over 18 years of age.

- I confirm I have been a member of the Netherton United 200 Club for the preceding 12 months.

OR

- I enclose a cheque for £52 being the annual subscription fee, which I understand will be refunded in full should my application be unsuccessful.

Please tick the appropriate box.

Cheques to be made payable to Netherton United Football Club

**Title Mr. Mrs. Miss, Ms, Other**

**First Name**

**Surname**

**Address**

**Post Code**

**Telephone No**

**Mobile No**

**Email Address**

**Signed**

**Date**

**Netherton United Football Club**

**Rules and Constitution**  
**November 2003**

# **Netherton United Club Rules and Constitution**

## **1 NAME**

- 1.1 The club shall be called Netherton United Football Club ("The Club").

## **2 OBJECTS**

The Objects of the Club shall be.

- 2.1 To promote, encourage, foster, and develop the Game of Association Football ("the Game") for the benefit of Members including (but not limited to) the coaching thereof at all levels.
- 2.2 To arrange football matches and social activities for its members.
- 2.3 To promote, encourage, foster, and develop the Game in and around the area of Netherton, Peterborough.
- 2.4 To promote, encourage, foster, and support the principle of young people being introduced to, and playing, the game, so that through the game they will develop good sporting and social attitudes.
- 2.5 To ensure that the Game is played in accordance with the Laws of the Game, and is administered in accordance with the regulations of the Football Association.
- 2.6 To promote, encourage, foster, and support the principle of Fair Play in the game by encouraging everyone involved in the game to show respect to each other and to behave in a sporting manner both on and off the field of play.

## **3 STATUS OF RULES**

- 3.1 These rules (the "Club Rules") form a binding agreement between each member and each category of member of the Club.

## **4 RULES AND REGULATIONS**

- 4.1 The Club shall have the status of an Affiliated Member Club of The Football Association by virtue of its affiliation to/membership of The Football Association. The Rules and Regulations of The Football Association Limited, the parent County Association, and any League or Competition to which the Club is affiliated for the time being, shall be deemed to be incorporated into the Club Rules.
- 4.2 Changes to these rules shall only be made at an Annual General Meeting of the Club (AGM), or at a Special General Meeting of the Club (SGM), called by



the Club Committee for the purpose of changing the rules. Such changes as are agreed will be submitted for approval by the parent Association.

- 4.3 The Club will also abide by The Football Association's Child Protection Policies and Procedures and protect children and young people from physical, sexual or emotional harm and from neglect and bullying.
- 4.4 The Club will abide by Anti-Discrimination and Equal Opportunities Policies. In all the Club's activities it will not discriminate or in any way treat anyone less favourably, on grounds of sex, sexual orientation, race, nationality, ethnic origin, colour, religion or disability.

## **5 CLUB MEMBERSHIP**

- 5.1 The Club Members shall be those persons from time to time listed in the register of members (the Membership Register) which shall be maintained by the Club Secretary.
- 5.2 The Committee may (subject to the provisions of Rule 4.4) offer such categories of membership of the Club with such qualifications, application procedures, conditions, duties, privileges, subscriptions and in such numbers as it may from time to time decide. Details of categories, qualifications, application procedures and conditions, duties and privileges of membership in force from time to time shall be kept by the Honorary Secretary and shall be available for inspection by all categories of Members and at all reasonable times.
- 5.3 Any person who wishes to be a Club Member must apply on the Club Membership Application Form and deliver it to the Club. Election to membership shall be at the sole discretion of the Club Committee. Membership shall become effective upon an applicant's name being entered in the Membership Register.
- 5.4 At any AGM or SGM a Club Member shall be entitled to one vote.
- 5.5 In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.
- 5.6 The Football Association and Parent County Association shall be given access to the Membership Register on demand.

## **6 ANNUAL MEMBERSHIP SUBSCRIPTION**

- 6.1 An annual subscription payable by each Member shall be determined from time to time by the Club Committee. Any fee shall be payable on a successful

- 8.4 The Club Committee will seek representation onto the Club Committee of a representative from each section. If such representative is not a Club Member they shall have no voting rights at the Committee.
- 8.5 Decisions of the Club Committee of meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.
- 8.6 Any member of the Club Committee may call a meeting of the Club Committee by giving not less than 21 days' notice to all members of the Club Committee. The Club Committee shall hold not less than four meetings a year.
- 8.7 An outgoing member of the Club Committee may be re-elected. A Club Member proposed by one and seconded by another of the remaining Club Committee Members, and approved by a simple majority of the remaining Club Committee Members, shall fill any vacancy on the Club Committee, which arises between Annual General Meetings.
- 8.8 Save as provided for in the Rules and Regulations of the Football Association and the County Association to which the Club is affiliated, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

## **9 ANNUAL AND SPECIAL GENERAL MEETING**

- 9.1 An Annual General Meeting (AGM) shall be held in each year to:
  - 9.2 Receive a report of the activities of the Club over the previous year.
  - 9.3 Receive a report of the Club's finances over the previous year.
  - 9.4 Elect the members of the Club Committee.
  - 9.5 Consider any other business.
  - 9.6 Nominations for election of members as Club Officers or as members of the Club Committee shall be made in writing by the proposer and seconder, both of whom must be existing Club Members, to the Club Secretary not less than 21 days before the AGM.
  - 9.7 Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the Meeting.
  - 9.8 A Special General Meeting (SGM) may be called at any time by the Committee, and shall be called within 21 days of the receipt by the Club

Secretary of a requisition in writing signed by not less than twenty Club Members or 50% of the Club Membership (whichever is the lesser number) stating the purposes for which the meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.

- 9.9 The Secretary shall send to each Club member at their last known address written notice of the date of a General Meeting together with the resolutions to be proposed at least 14 days before the Meeting.
- 9.10 The quorum for a General Meeting shall be 8 Club Members.
- 9.11 Meetings shall be chaired by the Club Chair or in their absence the Vice-Chair. In the absence of both the Chair and Vice-Chair the members present shall appoint a Chair for that meeting only to take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.
- 9.12 The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

## **10 CLUB TEAMS**

- 10.1 At its first meeting following each AGM, the Club Committee shall appoint a Club member to be responsible for each of the Club's football teams. The appointed members shall be responsible for governing the affairs of the team including the appointment of any team managers coaches or others who may be involved in running a team. The appointed members shall present to the Club Committee at its last meeting prior to an AGM a written report on the activities of the team.

## **11 CLUB FINANCES**

- 11.1 A bank account shall be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Treasurer and two other Members of the Committee appointed by the Committee. No sum shall be drawn from the Club Account except by cheque signed by two of the three designated signatories. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.
- 11.2 The income and assets of the Club (the Club Property) shall be applied only in furtherance of the objects of the Club.

- 11.3 The Club Committee shall have power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.
- 11.4 The Club shall prepare an annual Financial Statement in such form as shall be published by The Football Association from time to time. The financial year shall commence on the 1<sup>st</sup> July and finish on the 30<sup>th</sup> June of each year.
- 11.5 The Club Property, other than the Club Account, shall be vested in not less than two and no more than four custodians, one of whom shall be the Treasurer. The Custodians shall deal with the Club Property as directed by decisions of the Club Committee and entry in the Minute Book shall be conclusive evidence of such a decision.
- 11.6 The Custodians shall be appointed by the Club in a General Meeting and shall hold office until death or resignation unless removed by a resolution passed at a General Meeting.
- 11.7 On their removal or resignation a Custodian shall execute a Conveyance in such form as is published by The Football Association from time to time to a newly-elected Custodian or the existing Custodians as directed by the Club Committee. On the death of a Custodian, any Club Property vested in them shall vest automatically in the surviving Custodians. If there is only one surviving Custodian, a Special General Meeting shall be convened as soon as possible to appoint another Custodian.
- 11.8 The Custodians shall be entitled to an indemnity out of the Club Property for all expenses and other liabilities reasonably incurred by them in carrying out their duties.

## **12 DISSOLUTION**

- 12.1 A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.
- 12.2 The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.
- 12.3 Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the parent Association who shall determine how the assets shall be utilised for the benefit of the game. Alternatively, such assets may be disposed of in such other manner as the Members of the Club with the consent of the parent Association shall determine.

### **13 SCHEDULE OF DEFINITIONS**

“Club” means Netherton United Football Club Limited.

“Game” means the game of Association Football.

“Member” means all or any category of membership unless preceded by a specific qualification e.g. Club Member, Junior Playing member, Affiliate Member.

“Laws of the Game” means the laws promulgated by the FIFA from time to time according to which the Game is played throughout the world.

“Parent County Association” means Northamptonshire Football Association or such other County Association as may be designated by the Football Association.

“General Meeting” means a general meeting of Club Members.

“Committee” means the committee designated in Rule 8 and ‘Committee Member’ or ‘Member of the Committee’ means a member of the Committee for the time being and shall include a person co-opted under Rule 8.4

“Financial Statement” means a properly audited Balance Sheet together with a Statement of Accounts showing Income and Expenditure.

“Honorary Secretary” means the Honorary Secretary of the Club for the time being.

“FIFA” means the world Governing Body of the Game, which at the date of the adoption of these Rules is the International Association Football Board of which the Football Association is a member.

## Categories of Membership

Pursuant to the Rules and Constitution of Netherton United Football Club the Categories of Membership as agreed at the SGM November 2003 shall be :-

Club Member  
Playing Member  
Junior Playing Member  
Affiliate Member  
Honorary Member  
Life Vice President  
200 Club member

Definition

### Club Member

A Person over the age of 16 who applies for and is accepted into membership by the Club Committee.

### Playing Member

A playing member is anyone who is registered to play for any adult team of the Club.

### Junior Playing Member

A Junior Playing Member is anyone who is registered for any team at any age group up to and including age UNDER 18 as defined by the Football Association.

### Affiliate Member

Any parent or guardian of a Junior Playing Member.

### Honorary Life Member

An Honorary Member is anyone who is awarded this category of membership by the Club Committee and confirmed by an AGM for conspicuous service to the Club.

### Life Vice-President

A Life Vice President is anyone who is awarded this category by the Club Committee and confirmed by an AGM for exceptional and conspicuous service to the Club normally over many years.

### 200 Club Member

Any person who contributes to the development of facilities and the running of The Club by entering the Club Lottery.

Membership of any category of Member shall not be valid unless and until such membership/registration fees as are laid down under the Constitution and Rules of the Club are paid.

### **Membership Subscriptions**

Pursuant to the Rules and Constitution of Netherton United Football Club the Membership Subscriptions for each Category of Membership as agreed at the SGM November 2003 shall be

Club Member	£52 per annum or 12 months membership of the Club 200 Club
Playing Member	£10 per annum
Junior Playing Member	£5 per annum
Affiliate Member	£0 per annum
Honorary Member	£0 per annum
Life Vice President	£0 per annum
200 Club Member	£52 per annum

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